

# DEPAUL A.C.E.

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## ACTIVELY CHOOSING EDUCATION

1 = Strongly Disagree, 2 = Disagree, 3 = Don't Know, 4 = Agree, 5 = Strongly Agree

At this moment...

1. I am an excellent note taker.	1	2	3	4	5
2. I am a good listener.	1	2	3	4	5
3. I have a personal note-taking system.	1	2	3	4	5
4. I use abbreviations when taking notes.	1	2	3	4	5
5. I use symbols when taking notes.	1	2	3	4	5
6. I preread each chapter before class.	1	2	3	4	5
7. I ask questions in class.	1	2	3	4	5
8. I know how to listen for clues.	1	2	3	4	5
9. I rewrite my notes after each class.	1	2	3	4	5
10. I reread my notes before each class.	1	2	3	4	5

### A Self Assessment

Total your points from these ten questions. Refer to the following rating scale to determine where you stand in relation to note-taking.

- 0-10 You do not have a personalized system for note-taking and you probably do not take accurate notes.
- 11-20 You have some note-taking skills, but you need to refine your skills by listening and using symbols and abbreviations.
- 21-30 You are an average note-taker. You pay some attention to style and content and you probably read over your notes occasionally.
- 31-40 Your note-taking skills are above average. You probably read your notes weekly, correct any mistakes, and make additional notes in the margins.
- 41-50 Your note-taking skills are excellent. You rewrite your notes, know how to use symbols and abbreviations, listen well, and probably have a personalized system of note-taking.